



Vine House, 22 Cromwell Road, Ribbleton, Preston, PR2 6YB
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1st February 2021

NOTICE OF ANNUAL GENERAL MEETING

The Annual General Meeting of Cancer Help (Preston) Ltd. will take place at Vine House on 24th March 2021 at 7.30pm

ANNUAL REPORT AND ACCOUNTS TO 30th SEPTEMBER 2020

The Annual Report, Independent Examiner's Report and Accounts for the year ending 30 September 2020 will be sent to members electronically, obtained via the charity's website or on request by post. Copies will be available on the evening.

AGENDA

1. To read and approve the minutes of the Annual Meeting held on 17th March 2020
2. To receive the Chairman's report
3. To receive the Annual Report, Independent Examiner's Report and Accounts for the year ended 30th September 2020
4. To reappoint four Committee members who are retiring by rotation at the meeting and have offered themselves for reappointment, namely:
 - Judith Robinson
 - David Anderson
 - Reta Madgin
 - Angela Shorrocks
5. To appoint Mr J Standing (James Todd and Co.) as Independent Examiner.

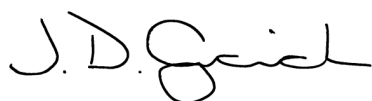
PRESENTATION

Once the formal proceedings have been concluded there will be a short presentation by charity's General Manager, Jeanette Smalley

“Enhancing the Quality of Life of Local People Affected by Cancer.”

NOTES

1. All members of Cancer Help (Preston) Ltd are entitled to receive the reports and accounts, propose motions, and vote at general meetings and are eligible to become a Committee member (subject to the requirements of the Company's articles of association).
2. The Annual Membership Fee of £15 or the Life Membership Fee of £100 must be paid before these rights may be exercised. If, for any reason, you have not yet renewed your membership will you please ensure that this is sent to the Secretary before the date of the Annual General Meeting.
3. Notice of intention from any two members to propose any member of the Company as a Committee member or to propose a person for appointment as Honorary Treasurer must be sent to the Secretary not later than 21st March 2020, must contain the details that, if the person were to be appointed, the Company would have to file at Companies House and must be signed by the person proposed of their willingness to be elected and confirming they are not debarred from acting as a charity trustee.
4. If you are a member who is entitled to attend and vote at the meeting, you are entitled to appoint one or more proxies to exercise all or any of your rights to attend, speak and vote at the meeting and you should have received a proxy form with this notice of meeting. A proxy does not need to be a member of the Company but must attend the meeting to represent you. You can only appoint a proxy using the procedures set out in these notes and the notes to the proxy form.
5. If you do not give your proxy an indication of how to vote on any resolution, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the Meeting.



Jonathan Gorick
Chairman

About the Annual General Meeting

Once again, the charity's AGM will be affected by the ongoing Covid19 pandemic. At the current moment in time Government restrictions require us all to stay at home, where possible. However, those restrictions do allow businesses to continue to operate and, where required, meetings to be held. The charity has decided to proceed with its AGM but in a manner designed to minimize the risk to those involved.

All those attending must be prepared to follow the charity's Covid Safe procedures which will be provided to you prior to the meeting.

The meeting will be attended by no more than seven members of the charity including the Chairman and the Treasurer. This will ensure a quorum of members is present and therefore allow the charity to conduct the business of the meeting.

The agenda has been restricted to those items required to fulfil the charity's obligations under company law. As such the meeting will be relatively short.

It is proposed that the meeting and all other business will be conducted via video link, see Attendance, or be made available online.

Attendance

Should you wish to attend the meeting in person can you please contact the Company Secretary, Hyllarie Patterson by phone (01772 793344) or by e-mail (info@cancerhelppreston.co.uk) to state your interest. If there are more people wishing to attend than places available, lots will be drawn.

For those members who do not wish to attend in person but would like to take part, the meeting will be broadcast by video link (Zoom). Joining instructions will be provided closer to the time.

However, if you wish to be included, we will need your e-mail address. Please contact Hyllarie Patterson (contact details above) to register your interest and e-mail address.

Proxy Voting

I would like to encourage all remaining members to register their votes by using the Proxy Voting Form, attached.

Presentation

The charity's General Manager, Jeanette Smalley, has been asked by the Trustees to make a presentation regarding the future direction and emphasis of the charity. The presentation is entitled,

“Enhancing the Quality of Life of Local People Affected by Cancer.”

If the presentation cannot be delivered at the meeting, a recording will be made available online.

The charity's AGM is important and your support on the day is always appreciated. The Trustees fully understand that attending the meeting is not going to be possible for most members. However, please try to get involved either online or by using your proxy vote.

Many thanks for your continued support



Jonathan Gorick