

REGISTERED COMPANY NUMBER: 02890943 (England and Wales)  
REGISTERED CHARITY NUMBER: 1032828

REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2020  
FOR  
CANCER HELP (PRESTON) LIMITED  
(A COMPANY LIMITED BY GUARANTEE)

James Todd & Co  
Greenbank House  
141 Adelphi Street  
Preston  
Lancashire  
PR2 9TH

**CANCER HELP (PRESTON) LIMITED**

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**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

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## CANCER HELP (PRESTON) LIMITED

### CHAIRMAN'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2020

In compiling this report, I took a little time to review my statement for the year ended 30th September 2019, a year that proved to be incredibly challenging for the charity. Income fell significantly and whilst the charity managed to control its costs it recorded a significant loss.

At that time, we all were looking forward to a better year.

Therefore, I was relieved when the first quarter of the new financial year started reasonably well. The charity's income streams, the cause of much concern in the previous year, were encouraging. Of note were the efforts of the Friends Group which delivered above budget income and the Garstang shop which beat the previous year's sales record. The management team were kept busy controlling expenditure whilst continuing to deliver the charity's highly valued services. By the end of December 2019, the charity's financial performance was close to budget.

Sadly, the resulting optimism was fleeting, cut short by events halfway around the world. By the end of January, we were learning of a coronavirus in a Chinese city that few of us had heard of before. Within weeks, the world was gripped by a seemingly unstoppable pandemic that was decimating the lives, livelihoods, and economies of all it touched.

Governments across the world locked down their populations to curb transmission and on 23rd March the UK Government announced its own lock down. Overnight many of CancerHelp's income streams ceased - numerous fundraising events were cancelled, and all four shops were closed. Two of them remain closed today. Vine House and Croston House were forced to close for face-to-face support sessions, complimentary therapies and group programs.

Yet, at the same time, the charity's outgoings continued threatening to plunge the charity into a financial crisis. At that moment in time the future of CancerHelp was in doubt.

Very quickly an emergency plan was developed and put into place. Of primary importance was the financial wellbeing of the charity. Fortunately, both central and local Government acted quickly to put in place financial support packages which the charity accessed. Successful bids were made to charitable organisations such as the National Lottery that were offering grants and emergency funding. A Covid 19 JustGiving campaign was started which generated significant income. Local people who recognised the value of the work done by the charity, and the impact of the virus, made individual donations.

Expenditure was reduced wherever possible and staff members agreed to be furloughed or work reduced hours when asked, easing salary costs.

As we reached the charity's year end in September 2020 it was apparent that its financial wellbeing had been secured. Indeed, CancerHelp's year-end management accounts for September indicated the charity had broken even. Furthermore, as the Chairman's Report was originally being written, the charity's draft Annual Accounts showed a small surplus for the year.

To focus solely on the financial performance of CancerHelp, in such a difficult year, would do a great disservice to its management and service delivery teams. Their desire to ensure that all those who sought the support of the charity were able to do so was commendable. Initially, a system of telephone and video conferencing was implemented to deliver the charity's services. Terms such as "Zoom Meeting" and "Teams" became commonplace. As the restrictions were eased the service delivery team provided a mixture of remote and face to face counselling, depending on the needs, or concerns, of their clients. The virus reminded us of just how vulnerable many of those people who seek the charity's help are. As may be expected, demand for services ebbed and flowed as the prevalence of the virus grew and diminished, through summer and into autumn. None the less, over the course of an unprecedented year, the charity continued to help hundreds of people often through the most challenging and traumatic periods of their lives.

"I sleep better now ..... at one time I felt I couldn't go on. Not now, I feel good."

"Life is worth living again."

I am so pleased to report that, when needed most, the charity's volunteers stepped forward to ensure CancerHelp continued to be able to provide this support. Many had been stood down, in part because the roles had been suspended and in part for their own safety, but when called on they ensured the shops could re-open, money was raised wherever possible and Vine House could open its doors to service users once again. Thank you to all concerned.

**CANCER HELP (PRESTON) LIMITED**

**CHAIRMAN'S REPORT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

I cannot complete this report without offering my personal thanks to three specific members of the CancerHelp team. All three have played a significant part in the charity's challenging year. Firstly, Jeanette Smalley who has kept Vine House open, often working hours beyond what should normally be expected. Furthermore, Jeanette has worked with key funders to ensure the charity received much needed aid. Secondly, my fellow Trustee Mike Swift who, along with Rachel Mallett, has given up his time to help manage the charity whilst the Trustee Board has been effectively suspended. Finally, and possibly most importantly, the charity's Treasurer, Rachel Mallett, who created, delivered and oversaw CancerHelp's Covid 19 financial survival plan in 2020. Without Rachel's efforts in this regard, I honestly believe the charity would not have survived the year.

In concluding my report, we must acknowledge that the charity, and for that matter the country, has a long way to go before it returns to some form of normality. The coming year represents a huge challenge, possibly greater than the year just passed. However, I am sure that the experience we have gained over the last twelve months will be hugely beneficial. That and the continued support of the charity's staff and volunteers will, I am hopeful, ensure the charity continues its work long after the virus has been beaten.

As ever, possibly more so this year, I wish to end this year's report by offering my gratitude to all those people who have supported Cancer Help over the last twelve months and helped ensure its doors have stayed open.

Thank you

Jonathan Gorick  
Chair of Trustees

**Addendum to the Report of the Chairman for the Year Ended 30th September 2020**

Whilst compiling the final drafts of CancerHelp's accounts and reports the charity became aware that a supporter, who sadly passed away in August 2020, had left a part of her residual estate to support the work of CancerHelp. At that time the size of the legacy was difficult to assess by the Trustees as the estate was to a large part based on the sale of property. The solicitors dealing with the estate have now confirmed that they estimate that this will amount to around £70,000. This figure will be incorporated into the Statement of Financial Activities as there is a reasonable expectation that this sum will be received once the estate is distributed. It transforms a small surplus into a significant surplus thanks to the generosity of this donor in considering the charity after her demise. The family has been made aware of the charity's gratitude.

## **CANCER HELP (PRESTON) LIMITED**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 30 SEPTEMBER 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

##### **Covid 19**

The Trustees cannot issue this report without first referring to the impact of the Covid 19 pandemic on CancerHelp. Whilst the year started as normal the world very soon became aware of Covid 19. The impact of the virus affected every aspect of the operation of the charity from income generation to service delivery. It has adversely affected the charity's employees, contractors, volunteers, and most importantly its service users. The Chairman's Report provides more detail on operational impacts.

In March 2020, within the context of a national lockdown and following Government advice, the Trustees took a decision to suspend Trustee Board meetings. A Covid 19 working group consisting of the Chairman, Jonathan Gorick, Treasurer, Rachel Mallett and Trustee, Mike Swift was formed. This group liaised with the senior managers of the charity, in particular Jeanette Smalley, to ensure the continued operation of the charity. This took the form of a formal monthly meeting and individual meetings as required. Trustees were kept informed of the activities and decisions of the working group by quarterly update and by e-mail through which feedback was sought.

##### **Objectives and Aims**

CancerHelp strives to be the leading charitable provider of support for all those affected by cancer and close family bereavement, in Central Lancashire. CancerHelp will offer the highest standards of help, advice, and therapy to all those who seek assistance; allowing them to find comfort, gain self-confidence and, above all, live fulfilled lives.

" To improve the quality of life of cancer patients, their families and their carers by providing a comprehensive range of high-quality services, which are free at the point of use.

" To provide support for cancer patients from the point of diagnosis, through treatment, into recovery and, for some clients, in the terminal phase of the disease.

To provide therapy services and support to children, young people and associated family members affected by close family bereavement.

To provide appropriate emotional, physical, and social support that is matched to each client's individual needs and circumstances through assessment and consultation.

" To provide information and advice services for educational, community and health care professionals with the intention of promoting and supporting best practice.

" To provide services in a welcoming, professional, and non-clinical environment through its dedicated cancer support centres, Vine House and Croston House.

To provide advice, information, and advocacy to enable clients to find the best support for them.

To develop mutually beneficial working relationships with other professional organizations which identify and achieve common objectives for the benefit of clients.

To work with agencies involved in the welfare of young people to improve the life chances of children and young people affected by close family bereavement.

To continually develop suitable services in consultation with both clients and health care professionals.

To provide a positive, open, and safe working environment in which staff and volunteers can develop their skills, enhance services, and enable the Charity to meet its aims.

**CANCER HELP (PRESTON) LIMITED**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**OBJECTIVES AND ACTIVITIES**

**Significant activities**

The main activities undertaken in relation to the objectives of the charity include,

Advocacy and Liaison Hope Self-Management Programme \*  
Bereavement Support and Counselling Children and Young People's Bereavement Service  
Breathlessness Clinic \* Mindfulness Programmes \*  
Cancer Information Lymphoedema Management Outreach Clinic \*  
Complementary Therapies \* Support Groups \*  
Counselling including Psychotherapy Yoga  
Craft and Activity Groups \* Art Groups \*  
Family Support Being with Cancer Workshops \*  
Listening & Loss Telephone Support +

Note: \* the service was interrupted and/or suspended between April and September 2020 in response to the impact of the Covid 19 virus, the associated Government restrictions/guidelines and CancerHelp risk assessments.  
+ the Listening & Loss Telephone support service was introduced in September 2020.

CancerHelp's services are reviewed on a regular basis to ensure they continue to satisfy the objectives of the charity and continue to meet the needs of service users. Patient feedback is sought and published within senior management reports. Almost exclusively that feedback is very positive reflecting the value of the services provided and their value in helping service users to deal with traumatic circumstances.

## **CANCER HELP (PRESTON) LIMITED**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 30 SEPTEMBER 2020**

#### **OBJECTIVES AND ACTIVITIES**

##### **Public benefit**

The trustees have given due consideration to Charity Commission published guidance on the operation of the public benefit requirement.

Firstly, the charity exists to help all those affected by cancer in Central Lancashire. It aims to help cancer patients, their families and their carers to live with the disease and its consequences. This includes support through diagnosis, treatment and sadly sometimes death. CancerHelp fills a significant gap in service provision in Central Lancashire. That gap lies between the diagnostic, medical intervention and associated support services offered by Lancashire Teaching Hospitals (NHS Foundation Trust) and the palliative care provided by St Catherine's Hospice.

Macmillan Cancer Support estimates that there are over 2.5 million people currently living with Cancer in the UK, a figure that has increased by almost 500,000 in the last five years. It is anticipated that, by 2030, the number of people living with cancer will be 4 million. Talking therapies and complimentary therapies have been proved to be effective in protecting the wellbeing of people coping with the disease and its consequences. The services offered by charities such as CancerHelp have never been more important than they are now.

That is why, every year, several hundred people from Central Lancashire access the charity's cancer support centres in Preston (Vine House) and Garstang (Croston House). Following assessment, they are directed to one, or more, of the charity's services, depending on their individual need. Usually this will result in six to eight one to one meetings with one of the charity's qualified and experienced counsellors or access to one of the specific support groups. Support can be provided in person at Vine House or Croston House, at home or over the phone. CancerHelp provides several thousand service user sessions every year that are provided free of charge.

Cancer does not discriminate by age, gender or background, and neither does CancerHelp; everyone is welcome to access its services.

Secondly, the charity offers a dedicated service for children and young people called Stride. The service provides support to those who are affected by cancer themselves or in their immediate family. That support extends to children and young people who are experiencing, or have experienced, close family bereavement associated with cancer. It is well known that, without appropriate support, many such children and young people go on to develop psychological disorders that can adversely affect the remainder of their lives. Sadly, the statutory Children and Adolescent Mental Health Services have raised their thresholds so that bereavement no longer meets their referral criteria. CancerHelp's Stride service is unique in Central Lancashire.

The benefit provided to the people of Central Lancashire by CancerHelp cannot be measured in terms of money or statistics. It must be measured in terms of the well-being of that large part of society touched by cancer. To the recipients of CancerHelp's support the benefit is invaluable.



## **CANCER HELP (PRESTON) LIMITED**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 30 SEPTEMBER 2020**

#### **OBJECTIVES AND ACTIVITIES**

##### **Volunteers**

The Trustees are always keen to recognise that the charity could not function without its small army of dedicated volunteers. Without their much-appreciated efforts the community would be deprived of an invaluable service. They are the lifeblood of the charity and are often our unsung heroes.

This has never been truer than in the year just ended. The huge impact of the Covid 19 virus has meant that many volunteers have been stood down as the charity's shops and day care centres were closed. However, when asked those same volunteers have stepped forward to do what they can to help the charity. As the shops reopened, volunteers returned and ensured both they and customers followed the Covid Safe policies of CancerHelp. When Vine House reopened volunteers helped clear the backlog of donated goods, establish safe systems of work and maintain its grounds. Wherever possible and in whatever way they could volunteers recommenced fundraising efforts, a vital form of support for the charity's wellbeing.

Despite the impact of the Covid 19 virus, CancerHelp, like many other charities, has a constant need for new volunteers. Generally, its ranks of volunteers tend to be elderly and sadly, for several reasons, some are no longer with us. The charity has an active program to recruit volunteers at all points of contact with the public. Not surprisingly many volunteers come from the large number of people who have benefitted either directly or indirectly from the work of the charity. Others have been young people volunteering in the charity shops, particularly students, new graduates, and those volunteering as part of the Duke of Edinburgh Award Scheme. That is vital as new energy and enthusiasm provides encouragement to existing volunteers. CancerHelp strives to ensure volunteering provides younger volunteers with self-confidence as well as the experience of work and the knowledge of their older colleagues.

It is worth remembering that the Trustees, through the Board of Trustees, are ultimately responsible for the well-being of the charity, in all it does. They are also volunteers who provide their time, experience and skills free of charge. In the second half of this particular year, it is true to say the charity has relied on a small group of its Trustees more so than ever before in dealing with the impact of the Covid 19 virus. Without their experience, enthusiasm and drive it is entirely possible the charity may not have survived the year.

##### **Management**

The Trustees note in this report that 2020 has been a difficult year for all those associated with the charity. They recognise that this has been particularly so for CancerHelp's senior managers who have had to deal with the impact of the virus on the day-to-day operation of the charity and on those that they are responsible for, both employees and service users.

For part of the year, both day care centres, Vine House and Croston House, were closed. Vine House reopened but not before Covid Safe protocols were developed and implemented. Senior managers have ensured the house has been kept open often working additional hours and undertaking duties outside their normal responsibilities. Sadly, Croston House has not been re-opened due to the resources required to do so safely. Service users have been redirected to Vine House though senior managers ensured Croston House has been maintained and secure.

Throughout the year, the service delivery teams continued to deliver services. Senior managers have ensured that they did so in a way that was safe for both counsellor/therapist and those they were supporting. New ways of working have been devised and implemented and new technology used.

The Trustees' Covid 19 working group has continued to meet with the charity's General Manager, Jeanette Smalley, monthly. The primary objectives of those meetings were to manage the charity's finances and ensure the charity could continue to offer its services, within the Government's parameters of restrictions and advice. Significant decisions were referred to the Trustees and the agreed action was conveyed to CancerHelp's management team by the General Manager.



## **CANCER HELP (PRESTON) LIMITED**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 30 SEPTEMBER 2020**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

Many of the people who would normally access CancerHelp's services come from groups recognised to be at most risk from the Covid 19 virus. Many of the treatments associated with cancer have a detrimental impact on the body's immune system and as such many of those undergoing these treatments have had to shield. Furthermore, as the charity has followed Government guidance the day care centres have been closed so services have been delivered remotely or suspended. Demand for services has followed the ebb and flow of the virus and the associated Government guidance/restrictions. The charity has also noted an increase in the number of service users who have cancelled or missed appointments. As a result, the total of sessions delivered to service users has fallen. None the less, over the course of the year, CancerHelp supported several hundred new service users and has continued to offer its core services.

" Talking Therapies - one to one counselling, bereavement support and cognitive therapy

" Children and Young People's Service (Stride) - one to one counselling and support associated with bereavement

" Breathlessness Clinic - clinical support for specific cancers such as lung cancer

There have been two exceptions. The first has been Complimentary Therapies (for example massage, aromatherapy, and reflexology) and the second exception has been Group Support (counsellor led groups such as the HOPE Program, cancer specific support groups and art groups). Due to the nature of these forms of support the charity took a decision to suspend the services until further notice.

Where services have been offered, they have been delivered within the charity's Covid Safe rules which seek to ensure the safety of the service provider and the service user.

The provision of a comprehensive assessment process at the first point of contact allows CancerHelp to direct service users to the most appropriate service or services. The charity provides and facilitates counselling and support for each person as an individual at their own pace depending on the individual stage of the illness or psychological need.

For thirty-one years CancerHelp has been providing support services for cancer patients, their families, their carers and young people affected by bereavement. This year has possibly been the most difficult and challenging year the charity has experienced.

##### **Fundraising activities**

The Covid 19 pandemic has had a significant impact on CancerHelp's fundraising activities. Historically, the charity's single most important source of income has been its four shops which sell donated goods to the general public. Following the Government's initial lockdown in March 2020 all four shops were closed. The two best performing shops, Garstang and Longridge, were reopened though with reduced opening hours. The remaining two shops in Preston have not reopened. As a result, the surplus generated by the shops fell by 60% from £91,000 to £37,000.

From March most fundraising events were cancelled and due to the ongoing prevalence of the virus, could not be rearranged. The charity's income from Fundraising fell by 55% from £64,000 to £29,000.

On a more positive note, the local NHS Clinical Commissioning Group continued to provide its funding for contracted services. The local community, individuals and businesses, recognised the difficulties the charity faced, and donations rose by 45%. The charity stepped up efforts to access funding from charitable groups such as private charitable trusts, the National Lottery and Children in Need. By the end of the year CancerHelp had secured grants worth £95,000, significantly up on the £3,000 received in the previous year.

The charity's financial survival can be put down to several factors. Primarily the hard work of its own staff and volunteers but also the generosity of those who understand its work and value to the local community.

## **CANCER HELP (PRESTON) LIMITED**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 30 SEPTEMBER 2020**

#### **FINANCIAL REVIEW**

##### **Principal funding sources**

The charity's principal funding sources changed as the year progressed. Unlike previous years, this year CancerHelp's largest source of funding has been grants from private charitable trusts and larger bodies such as the National Lottery and Children in Need. This was closely followed by donations from individuals, companies and the charity's own Covid 19 Just Giving campaign. In addition, the charity received funding from the NHS through contracts with the local Clinical Commissioning Group to deliver specific services.

It should be noted that CancerHelp has accessed Covid 19 related support offered by the Government (Central and Local). This has taken the form of furlough payments to cover staff costs and retail support to cover the closure of the charity's shops.

##### **Investment policy and objectives**

It is the policy of the directors to be risk averse in the stewardship of its resources and therefore cash deposits are not to be applied in any venture considered by them to be risky. Although interest rates on cash deposits remain at an all-time low the directors believe the security of the capital sums on deposit are a priority.

##### **Reserves policy**

The board of directors' current policy is to hold a minimum of six months operating costs in reserve. These are free reserves to be used for charitable purposes with no restrictions placed upon them. Despite the events of this year the Trustees believe that it is highly unlikely that all of CancerHelp's income streams would fail simultaneously and therefore the charity's reserves would be added to during that six-month period. Any reserves relating to restricted funds do not have a spending timescale imposed on them.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The Charity is controlled by its governing document, its memorandum and articles of association dated 25th January 1994, and constitutes a limited company, limited by guarantee. Its memorandum and articles of association were amended on 22nd April 1998 and again on 20th April 2016 when the Company's articles of association were modernised and brought up to date following various changes in statutory legislation. The liability of the members is limited to £1 per member.

##### **Recruitment and appointment of new trustees**

The recruitment and appointment of new trustees rests with the Board of Directors who are the Trustees. In identifying potential new trustees the board take into account any potential gaps in the make up of the existing board and look specifically to recruit someone with the necessary skills and experience to actively bring benefit to the Charity from their expertise.

##### **Organisational structure**

Under normal circumstances, the directors meet quarterly to discuss the charity's affairs and plan for future events. This has not been possible for much of the year. Senior members of the board did meet as part of the Covid 19 management team monthly to resolve day to day issues with input being sought from staff and volunteers. Urgent issues were dealt with over the telephone or via electronic communication with senior members of the board.

The day-to-day activities of the charity are overseen by the General Manager who liaises with the board and acts as a link between the board of directors and the paid staff and volunteers.

##### **Induction and training of new trustees**

New Trustees are given all the necessary and relevant information relating to the running of the Charity over the last year or so in order to bring them up to speed with the Charity and its work and how it operates thus promoting a seamless introduction.

##### **Wider network**

Referrals are often given by health professionals working for the National Health Service whose own organisation cannot provide the kind of service being offered by the Charity. Patients and/or their families and carers can also refer themselves directly and the Charity's services are open to anyone regardless of age, race or ability to pay with support offered by specialist professionals each accredited in their relevant area of expertise.

## **CANCER HELP (PRESTON) LIMITED**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 30 SEPTEMBER 2020**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Related parties**

The Trustees consider that they themselves and the General Manager and Company Secretary have the power to exert significant influence over the charity. Generally, there are no transactions either directly or indirectly between parties connected to the above and the charity.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The board of directors, who are the trustees have a risk register which identifies those major risks to which the charity is exposed. Where appropriate systems or procedures have been established to mitigate those risks. This register is updated periodically.

Procedures are in place to ensure the health and safety of staff, volunteers and service users at the two nursing and therapy centres and the four charity shops. Additional rules have been implemented to cover the delivery of services during the Covid 19 pandemic to protect both the service user and the service provider.

In this year, possibly more than any other, the risk of depletion of financial resources is one that the board of directors has tried to address. Policies to increase, and diversify, income to avoid dependency upon one or more limited sources of income which may evaporate in the future have been considered. Success has been seen in some areas such as grants. CancerHelp continues to seek corporate support from local businesses and has benefitted from the support of local businesses. The charity is also building links with local solicitors and funeral directors as part of its Legacy policy

The balance between the need to manage finances and fulfil CancerHelp's objectives has been a significant challenge for the Trustees. The results contained in these Annual Accounts highlight a degree of success in achieving this. Thanks to growth in Grants, Donations and the receipt of Government support the charity has balanced its books over the course of the year. Furthermore, when the Chairman's report was originally being written, the charity's draft Annual Accounts showed a small surplus for the year.

The Trustees believe that the relative success of the year will be difficult to replicate next year if the impact of the Covid 19 virus continues to grow. For example, it is possible that the significant financial support the charity accessed from Government agencies and private charitable trusts may not be repeated. If that is the case, pressure on income streams will grow whilst expenditure cannot be reduced without affecting the services the charity provides. Alternative income streams would need to be sought.

The coming year will be undoubtedly challenging. None the less the Trustees remain committed to ensuring the long-term future of the charity and the delivery of support to those that seek its help.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

02890943 (England and Wales)

##### **Registered Charity number**

1032828

##### **Registered office**

Vine House Day Care Centre  
22 Cromwell Road  
Ribbleton  
Preston  
Lancashire  
PR2 6YB

**CANCER HELP (PRESTON) LIMITED**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**Trustees**

Mr J D Gorick  
Miss J M Robinson  
Mr P D Hine  
Miss R Mallett  
Rev D L Anderson  
Mr M J Swift  
Miss R L Madgin  
Mrs A R Shorrocks

**Company Secretary**

Mrs H C Patterson

**Independent Examiner**

Mr J E Standing F.C.A. D.Ch.A.  
Institute of Chartered Accountants in England & Wales  
James Todd & Co  
Greenbank House  
141 Adelphi Street  
Preston  
Lancashire  
PR2 9TH

**Solicitors**

The Charity's solicitors are Marsden Rawsthorn Solicitors Limited, 3-4 Faraday Court, Fulwood, Preston PR2 9NB.

**Bankers**

The Charity's bankers are Barclays Bank PLC, 38 Market Street, Lancaster LA1 1HS

**General Manager**

Miss J Smalley

**TRUSTEES' RESPONSIBILITY STATEMENT**

The trustees (who are also the directors of Cancer Help (Preston) Limited for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**CANCER HELP (PRESTON) LIMITED**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 24 March 2021 and signed on its behalf by:

Mr J D Gorick - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**CANCER HELP (PRESTON) LIMITED**

**Independent examiner's report to the trustees of Cancer Help (Preston) Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England & Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr J E Standing F.C.A. D.Ch.A.  
Institute of Chartered Accountants in England & Wales  
James Todd & Co  
Greenbank House  
141 Adelphi Street  
Preston  
Lancashire  
PR2 9TH

24 March 2021



**CANCER HELP (PRESTON) LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		259,872	29,651	289,523	100,927
Other trading activities	2	117,015	-	117,015	210,393
Investment income	3	689	-	689	3,626
<b>Total</b>		<b>377,576</b>	<b>29,651</b>	<b>407,227</b>	<b>314,946</b>
<b>EXPENDITURE ON</b>					
Raising funds	4	65,295	-	65,295	104,005
<b>Charitable activities</b>					
Relief of sickness - UK		143,356	33,191	176,547	197,605
Support costs		92,937	-	92,937	98,852
<b>Total</b>		<b>301,588</b>	<b>33,191</b>	<b>334,779</b>	<b>400,462</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>75,988</b>	<b>(3,540)</b>	<b>72,448</b>	<b>(85,516)</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		1,007,585	3,540	1,011,125	1,096,641
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,083,573</b>	<b>-</b>	<b>1,083,573</b>	<b>1,011,125</b>

The notes form part of these financial statements



**CANCER HELP (PRESTON) LIMITED**

**BALANCE SHEET**  
**30 SEPTEMBER 2020**

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	806,151	1,188	807,339	808,689
<b>CURRENT ASSETS</b>					
Stocks	10	250	-	250	2,028
Debtors	11	86,637	-	86,637	33,850
Cash at bank and in hand		249,235	55,320	304,555	192,156
		<u>336,122</u>	<u>55,320</u>	<u>391,442</u>	<u>228,034</u>
<b>CREDITORS</b>					
Amounts falling due within one year	12	(58,700)	(56,508)	(115,208)	(25,598)
<b>NET CURRENT ASSETS</b>		<u>277,422</u>	<u>(1,188)</u>	<u>276,234</u>	<u>202,436</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>1,083,573</u>	<u>-</u>	<u>1,083,573</u>	<u>1,011,125</u>
<b>NET ASSETS</b>		<u>1,083,573</u>	<u>-</u>	<u>1,083,573</u>	<u>1,011,125</u>
<b>FUNDS</b>	14				
Unrestricted funds				1,083,573	1,007,585
Restricted funds				-	3,540
<b>TOTAL FUNDS</b>				<u>1,083,573</u>	<u>1,011,125</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**CANCER HELP (PRESTON) LIMITED**

**BALANCE SHEET - continued**  
**30 SEPTEMBER 2020**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 24 March 2021 and were signed on its behalf by:

Miss R Mallett - Trustee

## **CANCER HELP (PRESTON) LIMITED**

### **NOTES TO THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDED 30 SEPTEMBER 2020**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

Cancer Help (Preston) Limited is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on page 7 in the Trustees Report.

The presentation currency of the financial statements is the Pound Sterling (£). The financial statements are rounded to the nearest £1.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office Equipment	- 20% on cost
Motor vehicles	- 20% on cost

With regard to land and buildings, the properties being formally professionally revalued as at 22nd April 2016 by Garside Waddingham, Chartered Surveyors. The Trustees have adopted the values supplied to them, following this professional valuation undertaken at the above date., They consider that the property values have remained flat since that date and remain so as at the year end 30 September 2020. Cost or valuation in relation to land and buildings refers to the revalued amounts. It is the Trustees intention to regularly revalue land and buildings themselves, but also to have a formal professional valuation carried out as and when the need arises, but at least every five years. On this basis there is no appreciation or impairment and therefore no depreciation is charged.

##### **Capitalisation of fixed assets**

Each class of asset is included at cost except for land and buildings which is capitalised at valuation. Only assets with a value of £400 or more will be added to capital expenditure, smaller amounts being considered trivial in nature.

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities and also from Value Added Tax on its trading activities relating to its four charity shops.

**CANCER HELP (PRESTON) LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**1. ACCOUNTING POLICIES - continued**

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor/provider of funding or when funds are raised for particular restricted purposes.

**Financial instruments**

The following assets and liabilities are classified as financial instruments - cash at bank and on hand, trade and other debtors, trade creditors and bank loans.

They are measured at the undiscounted amount of the cash or other consideration expected to be paid or received.

**Donated goods**

Members of the public and supporters of the Charity donate goods to each of the Charity's four shops. The income derived from the sale of those goods is recognised only when a sale has been made, or where the goods are not saleable when a receipt is made for the sale of scrap or waste products.

Where goods of a capital nature are donated for the Charity's use the value ascribed to those goods are what a reasonable person would pay for the equipment bearing in mind its age, state and condition when acquired. Such a value is then treated as a cost for the equipment and also as an income donation of an equal amount.

**Retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**2. OTHER TRADING ACTIVITIES**

	2020	2019
	£	£
Fundraising events	28,849	64,416
Shop takings	86,923	144,931
Christmas card sales	1,143	1,046
Contributions towards training	100	-
	<hr/>	<hr/>
	117,015	210,393
	<hr/>	<hr/>

**3. INVESTMENT INCOME**

	2020	2019
	£	£
Rents received	238	3,000
Bank account interest	451	626
	<hr/>	<hr/>
	689	3,626
	<hr/>	<hr/>

**CANCER HELP (PRESTON) LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**4. RAISING FUNDS**

**Raising donations and legacies**

	2020	2019
	£	£
Staff costs	7,816	42,593
Grant costs	6,250	1,675
	<u>14,066</u>	<u>44,268</u>

**Other trading activities**

	2020	2019
	£	£
Purchases	49,975	53,681
Christmas cards	1,000	1,072
Fundraising events costs	254	4,984
	<u>51,229</u>	<u>59,737</u>
Aggregate amounts	<u>65,295</u>	<u>104,005</u>

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation - owned assets	<u>2,840</u>	<u>5,864</u>
Independent examination fee	<u>4,000</u>	<u>4,680</u>

An under provision from a previous year of £680 is reflected in the previous years provision.

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 September 2020 nor for the year ended 30 September 2019.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 September 2020 nor for the year ended 30 September 2019.

**CANCER HELP (PRESTON) LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	55,245	45,682	100,927
Other trading activities	210,393	-	210,393
Investment income	3,626	-	3,626
<b>Total</b>	269,264	45,682	314,946
 <b>EXPENDITURE ON</b>			
Raising funds	104,005	-	104,005
<b>Charitable activities</b>			
Relief of sickness - UK			
	133,141	64,464	197,605
Support costs	98,852	-	98,852
<b>Total</b>	335,998	64,464	400,462
 <b>NET INCOME/(EXPENDITURE)</b>	(66,734)	(18,782)	(85,516)
<b>Transfers between funds</b>	(17,291)	17,291	-
<b>Net movement in funds</b>	(84,025)	(1,491)	(85,516)
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	1,091,610	5,031	1,096,641
 <b>TOTAL FUNDS CARRIED FORWARD</b>	1,007,585	3,540	1,011,125

**8. EMPLOYEE EMOLUMENTS**

No employees benefits exceeded £60,000 during the year (including taxable benefits in kind but not including pension contributions).

Two employees classified as key management personnel received between them £49,861 (2019: £51,278).

The average number of trustees during the year was 8 (2019: 8).

The average number of employees during the year was 8 (2019: 10).

**CANCER HELP (PRESTON) LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**9. TANGIBLE FIXED ASSETS**

	Land and Buildings £	Office Equipment £	Motor vehicles £	Totals £
<b>COST</b>				
At 1 October 2019	800,000	135,203	10,000	945,203
Additions	-	1,490	-	1,490
At 30 September 2020	800,000	136,693	10,000	946,693
<b>DEPRECIATION</b>				
At 1 October 2019	-	126,514	10,000	136,514
Charge for year	-	2,840	-	2,840
At 30 September 2020	-	129,354	10,000	139,354
<b>NET BOOK VALUE</b>				
At 30 September 2020	800,000	7,339	-	807,339
At 30 September 2019	800,000	8,689	-	808,689

Included in cost or valuation of land and buildings is freehold land of £245,000 (2019 - £245,000) which is not depreciated.

Cost or valuation at 30 September 2020 is represented by :-

	<b>Land and Buildings</b>	
	<b>2020 £</b>	<b>2019 £</b>
Cost	807,450	807,450
Valuation in 2010	(47,450)	(47,450)
Valuation in 2013	(10,000)	(10,000)
Valuation in 2015	50,000	50,000
Revalued amount	<u>800,000</u>	<u>800,000</u>

If freehold property had not been revalued it would have been included at the following historical cost :-

Cost	<u>807,450</u>	<u>807,450</u>
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The freehold properties were formally valued on an open market basis on 22nd April 2016 by Garside Waddingham, Chartered Surveyors, and these valuations have been adopted by the trustees at the years ended 30 September 2020 and 30 September 2019.



**CANCER HELP (PRESTON) LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**10. STOCKS**

	2020	2019
	£	£
Stocks	<u>250</u>	<u>2,028</u>

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2020	2019
	£	£
Other debtors	71,574	24,136
Prepayments	<u>15,063</u>	<u>9,714</u>
	<u>86,637</u>	<u>33,850</u>

**12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2020	2019
	£	£
Trade creditors	20,637	8,907
Social security and other taxes	1,201	1,591
Other creditors	400	580
Accruals	<u>92,970</u>	<u>14,520</u>
	<u>115,208</u>	<u>25,598</u>

Deferred income consists of funding received during the year, the performance relating to that funding to be carried out in the following year.

**13. SECURED DEBTS**

The bank borrowings are secured by a first legal charge on the land and buildings of the charity.

**14. MOVEMENT IN FUNDS**

	At 1.10.19	Net movement in funds	At 30.9.20
	£	£	£
<b>Unrestricted funds</b>			
Unrestricted fund	1,007,585	75,988	1,083,573
<b>Restricted funds</b>			
Restricted fund	3,540	(3,540)	-
<b>TOTAL FUNDS</b>	<u>1,011,125</u>	<u>72,448</u>	<u>1,083,573</u>

**CANCER HELP (PRESTON) LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**14. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Unrestricted fund	377,576	(301,588)	75,988
<b>Restricted funds</b>			
Restricted fund	29,651	(33,191)	(3,540)
<b>TOTAL FUNDS</b>	<u>407,227</u>	<u>(334,779)</u>	<u>72,448</u>

**Comparatives for movement in funds**

	At 1.10.18 £	Net movement in funds £	Transfers between funds £	At 30.9.19 £
<b>Unrestricted funds</b>				
Unrestricted fund	1,091,610	(66,734)	(17,291)	1,007,585
<b>Restricted funds</b>				
Restricted fund	5,031	(18,782)	17,291	3,540
<b>TOTAL FUNDS</b>	<u>1,096,641</u>	<u>(85,516)</u>	<u>-</u>	<u>1,011,125</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Unrestricted fund	269,264	(335,998)	(66,734)
<b>Restricted funds</b>			
Restricted fund	45,682	(64,464)	(18,782)
<b>TOTAL FUNDS</b>	<u>314,946</u>	<u>(400,462)</u>	<u>(85,516)</u>

**CANCER HELP (PRESTON) LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**14. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.18 £	Net movement in funds £	Transfers between funds £	At 30.9.20 £
<b>Unrestricted funds</b>				
Unrestricted fund	1,091,610	9,254	(17,291)	1,083,573
<b>Restricted funds</b>				
Restricted fund	5,031	(22,322)	17,291	-
<b>TOTAL FUNDS</b>	<u>1,096,641</u>	<u>(13,068)</u>	<u>-</u>	<u>1,083,573</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Unrestricted fund	646,840	(637,586)	9,254
<b>Restricted funds</b>			
Restricted fund	75,333	(97,655)	(22,322)
<b>TOTAL FUNDS</b>	<u>722,173</u>	<u>(735,241)</u>	<u>(13,068)</u>

**15. CONTINGENT LIABILITIES**

During the year the Charity accounted for a total of £4,387 (2019: £887) from the clients accounts of a firm of solicitors connected to the Charity by virtue of common directorships. Despite the best efforts of the law firm to trace their missing clients they were unable to do so and The Solicitors Regulation Authority have confirmed that the funds may be donated to charity on the undertaking that a repayment will be made should the missing clients (or any of them) be traced.

Although the funds have been received the Trustees have had to sign indemnities in favour of the law firm to repay some or all of the above amount £18,106 (2019: £13,719), should those missing clients be traced.

Any liabilities are contingent on the missing clients being found and them proving to have a valid claim on the funds which have now been donated.

**CANCER HELP (PRESTON) LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**16. RELATED PARTY DISCLOSURES**

During the year ended 30 September 2020 aggregate donations were received without conditions from Directors / Trustees or organisations connected to Directors / Trustees of £25,987 (2019: £17,987). These donations were received without attached conditions which would, or might, require the charity to alter significantly the nature of its existing activities, except to the extent of £4,387 total £18,106 (2019: £13,719) referred to in the Contingent Liabilities note contained in these financial statements.

During the year ended 30 September 2020 aggregate payroll payments were made to close relatives of Directors / Trustees being £177 (2019: £1,561) paid to Emily Sharples, £801 (2019 : £625.50) paid to Charlotte Goodier and £nil (2019: £441) paid to Sam Gorick.

Additionally payments of £nil (2019: £225) were made to Marsden Rawsthorn Solicitors Limited for legal advice. A Director / Trustee is also a director of the law firm over which he is able to exercise significant influence.

**17. ULTIMATE CONTROLLING PARTY**

The Directors consider that there is no controlling party as the company is limited by guarantee and there is no one person exercising dominant influence over the Charity.

**18. RESTRICTED FUND**

In the main funds provided to the Charity are unrestricted and are free to be used for charitable purposes by the Trustees in accordance with the accounting policy.

Certain income is restricted, when specified by the donor and is to be used only for that specific restricted purpose, subject to the donor agreeing for it to be used for unrestricted purposes. At the end of the financial year the charity had not spent all the income it received for a specific restricted purpose and therefore it carries forward the unspent amount of £nil (2019: £3,540) to the next financial year, there being no known timescale by which it should be spent.

**19. OPERATING LEASE COMMITMENTS**

The following operating lease payments are committed to be paid within one year :-

	<b>2020</b>	2019
	<b>£</b>	£
Land and buildings		
Expiring :		
Within one year	-	-
Between one and five years	<b>31,700</b>	32,300
	<b><u>31,700</u></b>	<u>32,300</u>

**CANCER HELP (PRESTON) LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

	2020	2019
	£	£

**INCOME AND ENDOWMENTS**

**Donations and legacies**

Membership fees	941	1,354
Donations	80,512	55,580
Legacies	70,000	(1,689)
Grants	95,198	2,614
NHS Clinical Commissioning Groups	42,872	42,818
Childrens service	-	250
	<hr/> 289,523	<hr/> 100,927

**Other trading activities**

Fundraising events	28,849	64,416
Shop takings	86,923	144,931
Christmas card sales	1,143	1,046
Contributions towards training	100	-
	<hr/> 117,015	<hr/> 210,393

**Investment income**

Rents received	238	3,000
Bank account interest	451	626
	<hr/> 689	<hr/> 3,626

<b>Total incoming resources</b>	<b>407,227</b>	<b>314,946</b>
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**EXPENDITURE**

**Raising donations and legacies**

Wages and salaries	7,816	42,593
Grant costs	6,250	1,675
	<hr/> 14,066	<hr/> 44,268

**Other trading activities**

Shop overheads	49,975	53,681
Christmas cards	1,000	1,072
Fundraising events costs	254	4,984
	<hr/> 51,229	<hr/> 59,737

**Charitable activities**

Relief of sickness : UK Wages, salaries and service providers	122,518	127,341
Rates and water	4,710	5,184
Heat and light	3,469	4,430
Carried forward	130,697	136,955

**CANCER HELP (PRESTON) LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

	2020 £	2019 £
<b>Charitable activities</b>		
Brought forward	130,697	136,955
Insurance	8,267	7,502
Telephone	4,039	4,507
Repairs and renewals	13,823	22,462
Motor and travel expenses	1,432	2,086
Training	532	395
Sundries	8,378	11,659
Depreciation	2,840	5,864
Printing, stationery, advertising and carriage	5,202	4,732
Bank charges	1,337	1,443
	<hr/> 176,547	<hr/> 197,605
<b>Support costs</b>		
<b>Governance costs</b>		
Wages and salaries	88,075	93,403
Legal and professional fees	4,862	5,449
	<hr/> 92,937	<hr/> 98,852
Total resources expended	<hr/> 334,779	<hr/> 400,462
Net income/(expenditure)	<hr/> <hr/> 72,448	<hr/> <hr/> (85,516)

**CANCER HELP (PRESTON) LIMITED**

**SHOPS ACCOUNT : PROFIT AND LOSS ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

	<u>Vine House Preston</u> £	<u>Plungington Road Preston</u> £	<u>New Hall Lane Preston</u> £	<u>Berry Lane Longridge</u> £	<u>High Street Garstang</u> £	<u>Total</u> £	<u>Total</u> £
	2019	2020	2019	2020	2019	2020	2019
<b><u>INCOME</u></b>							
Shop takings	117	6,212	17,519	18,339	25,081	52,988	139,521
Shop waste proceeds	38	611	1,553	977	583	1,056	5,410
<b><u>SHOP TAKINGS</u></b>	<b>294</b>	<b>728</b>	<b>19,072</b>	<b>19,316</b>	<b>25,664</b>	<b>54,044</b>	<b>144,931</b>
<b><u>EXPENDITURE</u></b>							
Shop rent	-	6,300	6,300	6,000	9,000	11,000	32,300
Insurance	-	359	820	-	724	136	1,680
Rates and water	-	1,099	1,014	914	956	3,396	5,914
Heat and light	-	734	494	(534)	827	2,970	1,169
Telephone	-	209	249	192	158	242	868
Maintenance and renovations	-	473	7,392	723	1,425	1,192	10,585
Defalcation of shop takings	-	14	314	332	505	-	1,165
<b><u>SHOP OVERHEADS</u></b>	<b>-</b>	<b>9,174</b>	<b>16,583</b>	<b>8,048</b>	<b>13,290</b>	<b>18,936</b>	<b>53,681</b>
<b><u>NET SURPLUS</u></b>	<b>294</b>	<b>714</b>	<b>(2,478)</b>	<b>11,268</b>	<b>12,069</b>	<b>35,108</b>	<b>91,250</b>

This page does not form part of the statutory financial statements.